

Equality Impact Assessment Form



Directorate: Development and Regeneration Services	Service: Strategic Planning & Implementation
Completed by: Peter Richards	Date: 04/02/19
Subject Title: Burscough Parish Neighbourhood Plan	
1. DESCRIPTION	
Is a policy or strategy being produced or revised:	Yes Burscough Parish Neighbourhood Plan
Is a service being designed, redesigned or cut back:	No
Is a commissioning plan or contract specification being developed:	No
Is a budget being set or funding allocated:	No. However, a budget will be required for future stages of producing the Neighbourhood Plan.
Is a programme or project being planned:	No
Are recommendations being presented to senior managers and/or Councillors:	Yes
Does the activity contribute to meeting our duties under the Equality Act 2010 and Public Sector Equality Duty (Eliminating unlawful discrimination/harassment, advancing equality of opportunity, fostering good relations):	Yes
Details of the matter under consideration:	To seek delegated authority to the Director of Development and Regeneration to issue a Decision Statement on the Neighbourhood Plan after it has been Examined and to subsequently "make" the Plan if it passes a Referendum.
<p><i>If you answered Yes to any of the above go straight to Section 3</i> <i>If you answered No to all the above please complete Section 2</i></p>	
2. RELEVANCE	
Does the work being carried out impact on service users, staff or Councillors (stakeholders):	<i>*delete as appropriate</i>
<p>If Yes, provide details of how this impacts on service users, staff or Councillors (stakeholders):</p> <p><i>If you answered Yes go to Section 3</i></p>	Yes/No*
If you answered No to both Sections 1 and 2 provide details of why there is no impact on these three	

<p>groups:</p> <p><i>You do not need to complete the rest of this form.</i></p>	
<p>3. EVIDENCE COLLECTION</p>	
<p>Who does the work being carried out impact on, i.e. who is/are the stakeholder(s)?</p>	<p>The Burscough Parish Neighbourhood Plan will impact primarily upon those living or having an interest in land or property within the designated Burscough neighbourhood area (equivalent to Burscough Parish).</p> <p>The Neighbourhood Plan will inform decisions on planning applications for development in the neighbourhood area. These could potentially have direct impacts on the general public living, working, travelling, or spending leisure time in Burscough Parish.</p>
<p>If the work being carried out relates to a universal service, who needs or uses it most? (Is there any particular group affected more than others)?</p>	<p>N/A</p>
<p>Which of the protected characteristics are most relevant to the work being carried out?</p> <p>Age</p> <p>Gender</p> <p>Disability</p> <p>Race and Culture</p> <p>Sexual Orientation</p> <p>Religion or Belief</p> <p>Gender Reassignment</p> <p>Marriage and Civil Partnership</p> <p>Pregnancy and Maternity</p>	<p>No</p>
<p>4. DATA ANALYSIS</p>	
<p>In relation to the work being carried out, and the service/function in question, who is actually or currently using the service and why?</p>	<p>Previous engagement with the community and general public in relation to planning policy matters and consultation exercises across the Borough (for example for the Local Plan between 2008 and 2013) show that it tends to be those of a white-British ethnic background and those of older age groups who most actively engage in the process of preparing planning policy. Completed equality questionnaires from those consultation exercises bear this out, but the limited number of such questionnaires completed does not provide sufficient statistical robustness to analyse and use this data meaningfully.</p> <p>Once "made", it is envisaged that the Burscough Parish Neighbourhood Plan will be used primarily by landowners / developers (i.e.</p>

	commercial interested parties) seeking to submit a planning application, or by individual property owners in Burscough Parish. Such people can potentially be of any age, gender, disability (or otherwise), belief, sexual orientation and ethnic background.
What will the impact of the work being carried out be on usage/the stakeholders?	The decisions leading up to and involving the "making" of the Neighbourhood Plan will have limited impact on the stakeholders listed, as the Neighbourhood Plan will just refine how certain existing Development Plan policies are applied in the parish of Burscough.
What are people's views about the services? Are some customers more satisfied than others, and if so what are the reasons? Can these be affected by the proposals?	The Burscough Parish Neighbourhood Plan is not a "service" as such. The ongoing public consultation will hopefully enable views upon the content of the Submission version Neighbourhood Plan to become clearer.
What sources of data including consultation results have you used to analyse the impact of the work being carried out on users/stakeholders with protected characteristics?	At present no sources of data have been used to analyse the impact of the work being carried out on users / stakeholders with protected characteristics as this is a document that has not been produced by the Borough Council. The Borough Council's role in progressing the Neighbourhood Plan is primarily of a procedural nature. The extent to which the impact can be analysed will depend upon the collection of statistical data in relation to respondees by i) the Parish Council through the previous public consultation and ii) the Borough Council through the proposed public consultation on the Submission Plan.
If any further data/consultation is needed and is to be gathered, please specify:	N/A
5. IMPACT OF DECISIONS	
In what way will the changes impact on people with particular protected characteristics (either positively or negatively or in terms of disproportionate impact)?	As stated above, the future "making" of the Neighbourhood Plan could potentially be of relevance to, or have some limited affect on, a range of stakeholders, most notably landowners and their neighbours, as well as those who live in, work in, who travel through or spend leisure time in the Burscough Parish. Such people could potentially be of any age, gender, disability (or otherwise), belief, sexual orientation and ethnic background, and there is no reason to assume that the implementation of the policy should have a disproportionate impact on any of the protected characteristic groups.
6. CONSIDERING THE IMPACT	

<p>If there is a negative impact what action can be taken to mitigate it? (If it is not possible or desirable to take actions to reduce the impact, explain why this is the case (e.g. legislative or financial drivers etc.).</p>	<p>There is no identified clear-cut negative impact on any particular protected characteristic as a result of the decision being sought.</p>
<p>What actions do you plan to take to address any other issues above?</p>	<p>No actions.</p>
<p>7. MONITORING AND REVIEWING</p>	
<p>When will this assessment be reviewed and who will review it?</p>	<p>This assessment will be reviewed by WLBC as part of the Records of Decisions that will be prepared as the Plan progresses through the steps to being "made", should the sought for delegations be approved by Cabinet.</p>